SA Country Fire Service
"creating a safer community"

Meeting Minutes and Actions

Date: 1st November 2007 **Time:** 1930 **Location:** Mt Pleasant

Attendees: Peter Roberts (BTC – Williamstown), Sam Batson (BTC – Concordia), Steve Batson (Captain – Concordia), Vaughn Elsworth (BTC – Lyndoch), Chris Stewart (Eden Valley), Grant Kelly (Springton).

Apologies: Matt Bain (DGO), Campbell Black (GO)

No	Actions & Agreements	Who	When	Completed
1	**Welcome** – Chair opened the meeting at 1930 **Apologies** – As above			
2	**Safety Briefing** – exits, assembly areas and facilities of the station			
3	**OHS Issues** – Nil			
4	**Disclosure of Interests** Nil			
5	**Confirmation of Previous Minutes** Moved: Seconded: Minutes for last two meetings will need to be confirmed at January 2008 meeting.	Peter Roberts	3rd Jan 2008	
6	**Business Arising** Group Training Session – Williamstown / Mt Crawford • Need to involve other brigades in this exercise next year.			
7	**Correspondence** • Nil			
8	**Brigade Training Reports** No reports requested this month			
9	**Other Business**			
9.1	**Group Training Session** • General consensus was that this should be maintained at the same level – 3 per year • Time was indicated as an issue • Concordia – prepared to host the first session next year after the fire danger season • Mt Pleasant / Eden Valley and Springton will run then as a combined			
9.2	**Plantation Firefighting** • Consensus for the group to make advances with the Regional Training Officer to run 2 courses next year • After the group training night and after feedback from Vaughn – practical application for all brigades in the terrain we deal with makes this course and concept important.	Peter Roberts		
9.3				
10	**A.O.B.** • New phone number for Vaughn – 0438 831 356			
11	**Next Meeting** 3rd January 2008 1930 Williamstown Station Guests: TBA Any Agenda Items for the Next Training Meeting can be sent via e-mail to: velsworth@picknowl.com.au			