



## Meeting Minutes and Actions

**Date:** 3<sup>rd</sup> January 2008

**Time:** 1930

**Location:** Williamstown

**Attendees:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Pete Roberts (GTC / BTC - Williamstown) | <input checked="" type="checkbox"/> Grant Kelly (CPT – Springton)  |
| <input checked="" type="checkbox"/> Vaughn Elsworth (BTC - Lyndoch)         | <input checked="" type="checkbox"/> Steve Batson (CPT – Concordia) |
| <input checked="" type="checkbox"/> Sam Batson (BTC - Concordia)            |  |
| <input checked="" type="checkbox"/> Nick Seager (BTC – Mt Pleasant)         |  |
| <input checked="" type="checkbox"/> Tim Rodgers (PROXY – Eden Valley)       |  |

**Apologies:**

Nil

No	Actions & Agreements	Who	When	Completed
1	<b>Welcome</b> – Chair opened the meeting at <b>1940</b> and welcomed all to the meeting <b>Apologies</b> – As above			
2	<b>Safety Briefing</b> – exits, assembly areas and facilities of the station			
3	<b>OHS Issues</b> – Nil			
4	<b>Disclosure of Interests</b> Nil			
5	<b>Confirmation of Previous Minutes</b> Moved: <b>Nick Seager</b> Seconded: <b>Steve Batson</b>			
6	<b>Business Arising</b> <ul style="list-style-type: none"> <li>Items will be covered in meeting agenda</li> </ul>			
7	<b>Correspondence</b> <ul style="list-style-type: none"> <li>Regional Training Minutes – December 07</li> </ul>			
8	<b>Brigade Training Reports</b>			
8.1	<b>Williamstown (Pete)</b> <ul style="list-style-type: none"> <li>Quite light on training due to operational and temperatures</li> <li>RCR skills and working on VE Commodore &amp; Magna's</li> <li>Water, Pumps, Pumping, drafting</li> <li>COSO12 – 3 nights</li> </ul>			
8.2	<b>Concordia (Sam)</b> <ul style="list-style-type: none"> <li>Burnover drills – 3 Groups (incl Ops Brigade)</li> <li>Grassland fire drills off appliance and using different terrain</li> <li>Continue with Saturday training</li> <li>Currently working on 6 monthly programme</li> </ul>			
8.3	<b>Eden Valley (Tim)</b> <ul style="list-style-type: none"> <li>Burnover drill</li> <li>Some new members who have done BFF1 – quite keen</li> <li>Basic skills – pumps &amp; pumping</li> </ul>			
8.4	<b>Mt Pleasant (Nick)</b> <ul style="list-style-type: none"> <li>Burnover drill</li> <li>Pumps &amp; Pumping</li> <li>Cadets – actively training (on same night as adults)</li> </ul>			
8.5	<b>Springton (Grant)</b> <ul style="list-style-type: none"> <li>Still 1 group to go through Burnover</li> </ul>			
8.6	<b>Lyndoch (Vaughn)</b> <ul style="list-style-type: none"> <li>Plantation Drill</li> <li>BF1 Drills</li> </ul>			

<b>9</b>	<b>Other Business</b>			
<b>9.1</b>	<b>2008 Training Program</b>			
	<b>BFF1</b> <ul style="list-style-type: none"> <li>• Possible numbers <ul style="list-style-type: none"> <li>○ 3 – Mt Pleasant ( + cadets if required)</li> <li>○ 3 – Williamstown</li> <li>○ 2 – Concordia</li> <li>○ 3 – Springton (1 definite / 2 possible)</li> </ul> </li> <li>• February 23<sup>rd</sup> / 34<sup>th</sup> &amp; March 1<sup>st</sup> 2008</li> <li>• October 18<sup>th</sup> / 19<sup>th</sup> &amp; 25<sup>th</sup> 2008</li> <li>• Also Vaughn mentioned about Weekly Brukunga sessions</li> </ul>			
	<b>Suppress Wildfire</b> <ul style="list-style-type: none"> <li>• Single course only</li> <li>• May 24<sup>th</sup> / 25<sup>th</sup> – venue to be confirmed depending on numbers (1<sup>st</sup> choice)</li> <li>• November 8<sup>th</sup> &amp; 9<sup>th</sup> – venue to be confirmed closer to the time (2<sup>nd</sup> choice)</li> </ul>			
	<b>Frontline Leadership</b> (Horrocks & Wakefield) <ul style="list-style-type: none"> <li>• June – Horrocks</li> <li>• August – Wakefield</li> <li>• If interested liaise direct with Tanya</li> </ul>			
	<b>AIIMS</b> (Nuriootpa – April) <ul style="list-style-type: none"> <li>• If interested liaise direct with Tanya</li> </ul>			
	<b>Plantation Firefighting – 2 courses / one weekend</b> <ul style="list-style-type: none"> <li>• April 5<sup>th</sup> / 6<sup>th</sup></li> <li>• Mt Pleasant would prefer to have people on course on Saturday</li> </ul>			
	<b>Catering – Region 2</b> <ul style="list-style-type: none"> <li>• If interested please contact Tanya</li> </ul>			
	<b>Map Reading &amp; GPS</b> <ul style="list-style-type: none"> <li>• Mt Pleasant, Springton, Eden Valley <ul style="list-style-type: none"> <li>○ 20<sup>th</sup> May – Map Reading</li> <li>○ 17<sup>th</sup> June – GPS</li> <li>○ <b>Venue:</b> Mt Pleasant Station</li> </ul> </li> <li>• Lyndoch, Concordia, Williamstown <ul style="list-style-type: none"> <li>○ 30<sup>th</sup> January – Map Reading</li> <li>○ 27<sup>th</sup> February – GPS</li> <li>○ <b>Venue:</b> Williamstown Station</li> </ul> </li> </ul>	Vaughn to check dates with Bob and then liaise with Tanya		
	<b>Gas Prop</b> <ul style="list-style-type: none"> <li>• Vaughn to organise two nights similar to last year</li> </ul>	Vaughn		
	<b>Working Around Aircraft</b> <ul style="list-style-type: none"> <li>• re-run with assessments this time</li> <li>• Follow up with Corey re paperwork for last course as expressed by those on list to complete and receive formal certification</li> </ul>	Vaughn		
<b>9.2</b>	<b>Group Training Nights</b> <ul style="list-style-type: none"> <li>• 30<sup>th</sup> April – Concordia</li> <li>• 29<sup>th</sup> July – Mt Pleasant, Springton, Eden Valley</li> <li>• 29<sup>th</sup> October – Forestry SA</li> </ul>			
<b>9.3</b>	<b>New Barossa CFS Group Website</b> <ul style="list-style-type: none"> <li>• outline of where Training Information can now be found – relevant email addresses</li> </ul>			
<b>9.4</b>	<b>Breathing Apparatus – Reaccreditations (Regional)</b> <ul style="list-style-type: none"> <li>• Group happy to go with 14<sup>th</sup> September as identified from State – Vaughn to liaise back with Garth.</li> </ul>	Vaughn		

10	<b>A.O.B.</b> <ul style="list-style-type: none"> <li>• Concordia – Nil</li> <li>• Springton – Nil</li> <li>• Eden Valley – Nil</li> <li>• Mt Pleasant – Nil</li> <li>• Lyndoch – Nil</li> <li>• Williamstown – Nil</li> </ul>			
11	<b>Next Meeting</b> Thursday <b>6<sup>th</sup> March 2008</b> 1930 <b>Eden Valley</b> Station Guests: <b>Tanya – Regional Training Officer</b>  Any Agenda Items for the Next Training Meeting can be sent via e-mail to: <a href="mailto:training@barossacfsgroup.com.au">training@barossacfsgroup.com.au</a>			
	<b>Meeting Closed: 2150</b>			