



Meeting Minutes and Actions

Date: 4th September 2008

Time: 1930

Location: Lyndoch

Attendees:

- | | |
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| <input checked="" type="checkbox"/> Pete Roberts (GTC / BTC - Williamstown)
<input checked="" type="checkbox"/> Vaughn Elsworth (BTC - Lyndoch)
<input type="checkbox"/> Sam Batson (BTC - Concordia)
<input checked="" type="checkbox"/> Chris Stewart (BTC – Eden Valley)
<input type="checkbox"/> Nick Seager (BTC – Mt Pleasant)
<input type="checkbox"/> James Kelly (BTC – Springton) | <input checked="" type="checkbox"/> Steve Batson (CPT – Concordia)
<input checked="" type="checkbox"/> Grant Kelly (CPT – Springton)
<input checked="" type="checkbox"/> Greg Powell (Mt Pleasant) |
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Apologies:

Sam Batson, James Kelly, Nick Seager

No	Actions & Agreements	Who	When	Completed
1	Welcome – Chair opened the meeting at 1930 and welcomed all to the meeting Apologies – As above			
2	Safety Briefing – exits, assembly areas and facilities of the station			
3	OHS Issues –			
4	Disclosure of Interests Nil			
5	Confirmation of Previous Minutes Moved: Chris Stewart Seconded: Steve Batson			
6	Business Arising			
6.1	Plantation Certificate – have certificates			
6.2	NURE – catch up for Group	Vaughn / Pete		
6.3	ECO Letter – reply from Brenton Eden received and course will be looked at			
6.4	Regional Field Day – Barossa Strike Team * Concordia – likely a full crew + extras * Lyndoch – likely a full crew * Mt Pleasant – likely a full crew * Eden Valley – likely a full crew ** IMT experience opportunities if interested			
6.5	Regional Field Day - Assistance If interested please liaise with Pete or direct with Daniel at Angaston Group			
6.6	Hot Pad – State Training Centre Only sufficient for 1 night of BA as require 10 per night. TUESDAY Only Will need to cut down non-BA operators to meet needs	Pete		
7	Correspondence			
7.1	SFEC – no issues all being received OK			
7.2	TAS – no issues all being received OK			
7.3	Certificates – handed out			
7.4	Regional Training Minutes – no minutes received – items below have not been confirmed * Driver Upgrade * Captain’s Seminar – Nov 1 st – Clare (TBC) * Acknowledging Course Attendance at STC * BTC Seminar – to be confirmed but may be cancelled			
8	State Training Committee Meeting Report * Nil at this time			

No	Actions & Agreements	Who	When	Completed
9	Brigade Training Reports			
9.1	Williamstown (Pete) <ul style="list-style-type: none"> * As per normal – 20 per night at training considering conditions * Program flexible over this period has worked this time * BA House has now been signed off with SA Water at Group level 			
9.2	Concordia (Steve) <ul style="list-style-type: none"> * numbers down over Winter months * small numbers have provided opportunity for all to have a go at skills * tried to get people on courses 			
9.3	Springton (Grant) <ul style="list-style-type: none"> * Low attendance * Basic skills being covered off though 			
9.4	Mt Pleasant (Greg) <ul style="list-style-type: none"> * Quiet * Multi-agency on Monday night with SAAS * Nick currently away so things progressing well 			
9.5	Eden Valley (Chris) <ul style="list-style-type: none"> * Good feedback from Springton Group Training Night 			
9.6	Lyndoch (Vaughn) <ul style="list-style-type: none"> * General training * Skills audit across brigade – focus training on next 6 -12 months 			
10	New Business			
10.1	BF1 – October <ul style="list-style-type: none"> * Concordia - nil * Lyndoch – nil * Springton – nil * Mt Pleasant – nil * Eden Valley – nil 			
10.2	First Aid Course <ul style="list-style-type: none"> * limited positions due to costs * are people still able to add onto Public * Full Course – CONC 8, SPNG 10, EDVL 1, MTPL 3, LYND 1, WLLM 10 * Re-accred – MTPL 6 			
10.3	Group Training – Forestry SA <ul style="list-style-type: none"> * 29th October – Rules have been forwarded to all brigades * Nomination confirmation ASAP to Pete 			
10.4	Brigade Training Records of Attendance <ul style="list-style-type: none"> * General question as asked by another brigade in another group 			
11	A.O.B. <ul style="list-style-type: none"> * Greg (Mt Pleasant) – Chainsaw courses – LETA is the current stumbling block * Need to give some thought to maybe putting a Group Leadership course together – Pete to come up with some dates and forward out with liaison with R2 staff 	Pete Pete to contact Bob K		
12	Next Meeting Thursday 6th November 2008 1930 Mt Pleasant Station Guests: Regional Training Officer – Tanya Wutke Any Agenda Items for the Next Training Meeting can be sent via e-mail to: training@barossacsfsgroup.com.au Meeting Closed: 21:15	Please bring along ideas for next year's program Courses and when Who to invite to meetings – Special Guests		