



## Meeting Minutes and Actions

**Date:** 6<sup>th</sup> March 2008

**Time:** 1930

**Location:** Eden Valley

**Attendees:**

- |  |   |
|--|---|
| <input type="checkbox"/> Pete Roberts (GTC / BTC - Williamstown)<br><input type="checkbox"/> Vaughn Elsworth (BTC - Lyndoch)<br><input type="checkbox"/> Nick Seager (BTC – Mt Pleasant)<br><input type="checkbox"/> James Kelly (Springton) | <input type="checkbox"/> Grant Kelly (CPT – Springton)<br><input type="checkbox"/> Steve Batson (CPT - Concordia)<br><br><input type="checkbox"/> Tanya Wutke (R2 - Training) |
|--|---|

**Apologies:**

- Sam Batson (BTC - Concordia)  
 Chris Steinert (BTC – Eden Valley)

No	Actions & Agreements	Who	When	Completed
1	<b>Welcome</b> – Chair opened the meeting at <b>1940</b> and welcomed all to the meeting Special Welcome to RTO Tanya Wutke <b>Apologies</b> – As above			
2	<b>Safety Briefing</b> – exits, assembly areas and facilities of the station			
3	<b>OHS Issues</b> –			
4	<b>Disclosure of Interests</b> Nil			
5	<b>Confirmation of Previous Minutes</b> Moved: Nick Seager    Seconded: Vaughn Elsworth			
6	<b>Business Arising</b> <ul style="list-style-type: none"> <li>• Any items will be covered in minutes</li> </ul>			
7	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• TAS / SFEC / Certificates as required</li> <li>• TAS – individual reports in PDF requested of Tanya – Tanya happy to oblige</li> <li>• Regional Training Minutes               <ul style="list-style-type: none"> <li>○ SORDT – preferred dates to Tanya</li> <li>○ SPW – Update Unit 3, 4 &amp; 5 + SMD1                   <ul style="list-style-type: none"> <li>▪ Please check all members to bring up to SPW</li> </ul> </li> <li>○ State Program + Regional Program</li> <li>○ Plantation Course</li> <li>○ Training Coordinator Seminar – 28<sup>th</sup> September Region 2 Office</li> <li>○ RAR Upskill – 16<sup>th</sup> March – Williamstown</li> <li>○ OBAOC – Reaccred – 13<sup>th</sup> &amp; 14<sup>th</sup> (Theory – Tanunda / Prac – Lyndoch)</li> <li>○ First Aid – pricing has changed as has process</li> <li>○ BF1 – including SMD1, GRN discussed</li> </ul> </li> </ul>	Tanya	ASAP	
8	<b>Brigade Training Report</b>			
8.1	<b>Williamstown (Pete)</b> <ul style="list-style-type: none"> <li>• Forestry hoselays – continuing to skill new members</li> <li>• RAR Training</li> <li>• SA Water liaising going on to find areas to do training across a number of skill competencies</li> </ul>			

8.2	<b>Concordia (Steve)</b> <ul style="list-style-type: none"> <li>Progressing on training – hosework main focus</li> <li>Still doing Saturday training – about 4 people on average – working well</li> <li>Next session is based on 64mm hoses</li> <li>Still working on Group Scenarios and locations</li> <li>First Aid – priority</li> </ul>			
8.3	<b>Springton (Grant)</b> <ul style="list-style-type: none"> <li>James taking over as Brigade Training Coordinator</li> <li>Letter forwarded requesting training in OBAOC to assist Mt Pleasant or any other brigade. Letter to be endorsed by GO before going to RC</li> <li>BF1 – 1 new member, another just joined</li> </ul>			
8.4	<b>Mt Pleasant (Nick)</b> <ul style="list-style-type: none"> <li>Quiet – cruising along</li> <li>Cadets now back to once a fortnight to give seniors a bit of their time</li> <li>Chainsaws – course being run when Mt Pleasant show is on</li> </ul>			
8.5	<b>Eden Valley (Tim)</b> <ul style="list-style-type: none"> <li>Vintage is taking most of time – therefore doing mainly maintenance</li> </ul>			
8.6	<b>Lyndoch (Vaughn)</b> <ul style="list-style-type: none"> <li>Quiet – regular training program on-going</li> <li>RAR Training</li> <li>Map / GPS Course – people happy with this and will incorporate into ongoing training</li> </ul>			
9	<b>Other Business</b>			
9.1	<b>BF1</b> <ul style="list-style-type: none"> <li>including GRN / SMD1</li> <li>Scenario walkthrough for Unit 11</li> </ul>			
9.2	<b>Plantation</b> <ul style="list-style-type: none"> <li>considerable numbers across brigades wanting to do this</li> <li>8.30 start – Williamstown</li> <li>Nominations by 12/03/08</li> </ul>			
9.3	<b>Regional Training Meeting</b> <ul style="list-style-type: none"> <li>any issues please let Pete know</li> </ul>			
9.4	<b>Suppress Wildfire</b> <ul style="list-style-type: none"> <li>Williamstown – 9</li> <li>Mt Pleasant – 3 to 5</li> <li>Concordia – 2 or 3</li> <li>Springton – 4</li> <li>Eden Valley – 2 (subject to contact)</li> <li>To be held at Williamstown</li> </ul>			
9.5	<b>State Program – Tactical Command and Leadership</b> <ul style="list-style-type: none"> <li>First courses are for Instructors only at STC</li> <li>Courses when brought out in the Regions will not be for everyone – people will require to nominate and be accepted by the Region</li> </ul>			
9.6	<b>GPS &amp; Map Reading</b> <ul style="list-style-type: none"> <li>Rescheduled for 20<sup>th</sup> &amp; 27<sup>th</sup> May 2008</li> <li>Mt Pleasant station</li> <li>1830 for 1845 start</li> </ul>			
10	<b>A.O.B.</b> <ul style="list-style-type: none"> <li>Nil</li> </ul>			

11	<b>Next Meeting</b> Thursday <b>1<sup>st</sup> May</b> 2008 1930 <b>Concordia</b> Station Guests: --  Any Agenda Items for the Next Training Meeting can be sent via e-mail to: <a href="mailto:training@barossacfsgroup.com.au">training@barossacfsgroup.com.au</a>			
	<b>Meeting Closed: 2130</b>			